

## UCC Bible Worker Coordinator

Job Description = 40 hrs a week not including the Sabbath hours

1. Train church members to give Bible Studies
  - a. Teach church members how to recognize where God is working and how to engage those who are receptive.
  - b. Lead out in building trust relationships with people.
  - c. Lead out in teaching and modeling active listening and mingling skills.
  - d. Form relationships with church members, interact with them and share stories of people's lives being changed.
2. Give Bible Studies with members
3. Model leadership and discipleship for our members
  - a. "You must be good to do good." *Mount of Blessing* p 127
  - b. "The gospel we present for the saving of souls must be the gospel by which our own souls are saved." *Help in Daily Living* p. 7
4. Lead Outreach Leadership Team
  - a. Develop prayer initiative
  - b. Lead out in taking surveys of community
  - c. Coordinate sowing activities
  - d. Discover ways to cultivate interests with the laity of the local church
  - e. Prepare for Share Him type series
  - f. Hold evangelistic series
  - g. Team teach these series when possible
5. Work closely by meeting weekly with the Pastor of the assigned district.
6. Lead a team of lay led Bible Workers from the local church to follow up and follow through on all interests
7. Attend UCC initial Bible Worker Coordinator training (Excluded are graduates from Bible Worker Course approved by Upper Columbia Conference)
8. Attend UCC Bible Worker Coordinator Cluster training
  - a. Six meetings a year
  - b. Personal Evangelism Department is responsible for ongoing training
9. The Bible Worker Coordinator will own a car and keep the vehicle registered and insured
10. Recognizing that this "job" is a calling, it is imperative that the Bible Worker Coordinator remain flexible and allow the Holy Spirit to create and re-create this job description.

